



Young Performers Program

Mainstage

(YPP) Parent/Performer Handbook & Policies

The goal of our Young Performers Program is to train students in gaining greater levels of confidence, ownership, artistry and performance beyond their regular class work. Students will develop an understanding and commitment to each other, the arts community, and their fellowman.

Older students will gain a competitive edge if pursuing arts as a major or minor in college, or desire a career in the arts field and/or as an arts educator.

We look forward to this being a fun and rewarding experience for your child!

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1/ INtRoDucTioN

Congratulations! You are about to be a part of something really special! Being part of a production is fun, creative, and collaborative! Your director and your fellow performers depend on you and want you to succeed. To be successful you are expected to abide by the following expectations.

Parents, please take the time to read this handbook with your performer. When you finish, please sign the Agreement form (**located in your Registration/Audition Application**) that states you both have read and understand the policies and what will be expected in the process of this exciting event.

Please note: Young Performers Program activities are school sanctioned activities and all school policies outlined in the Studio Sharise Creative & Performing Arts Academy's School Handbook apply to students and parents participating in our Young Performers Program. Please see inside your Members Portal for a copy of the School Handbook. Thank you!

2/ MeMber AGreeMeNt

- I gratefully accept my role and will fulfill all of the necessary obligations through completion.
- I understand that “there are no small parts” and my participation, no matter how big or small, is important to a great show. Being cast in ANY role is a valuable experience, and many times a small part can lead to more. I understand that others depend on me and I agree to put forward the positive effort required to make our performance a great one.
- I understand availability is considered in casting parts
- I understand that the Director will make final choices pertaining to my role(s)
- I understand that roles may be re-cast at any time during the rehearsal process at the discretion of the Director. Reasons may include, but are not limited to, behavior issues (at Studio Sharise, home, or school), academic problems, availability and missed rehearsals, and performance-related problems.
- I agree to stay on top of homework/classwork and my responsibilities to my family and will not use rehearsals or performances as an excuse for not completing my homework and responsibilities at home.
- I understand that I may be personally responsible for acquiring all or part of my costume and may be required to purchase appropriate footwear
- In order to retain a positive, joyful community, if I have any concerns with any aspect of the production I will address these with the Asst. Director or Director via email, phone or in person and not use social media or other forums to air my concerns. (Potential areas of concern may include: casting, rehearsals, rules, directing, etc.). We are all on the same team and at Studio Sharise, we are here to help you succeed. But we can only do so through open communication with one another.
- I will treat all adults involved in the production with respect and I will treat all other students as my friends and support them through this adventure.
- I will challenge myself to make new friends and have new, fun experiences.

3/ ReheaRSal ExPecTationS, BeHaVioR & HaBiTS

- I will come to rehearsals early or on time (so that we can start and end rehearsals on time) and be prepared to rehearse. I will focus and follow directions
- I will come to every rehearsal with sharpened pencils and my script/music in a binder which I will take good care of. I understand that If I lose my script and/or music there will be a \$25 charge for a new one.
- I will come to rehearsal in appropriate clothing. Clothes for rehearsal should follow the school dress uniform. For musical rehearsals, performers should have appropriate footwear - no sandals, boots, socks or bare feet.
- I understand there is no gum, candy, food or drink in the studio or theatre – except for water in a closed container. Performers should eat snacks in the Break Room or lobby at break time.
- I understand cell phones are to be turned off during rehearsal. Unless it is an emergency, performers who need to call home, should do so before rehearsal or during a break. Our office phone is always available for student emergencies.
- I will bring homework or other silent activity to every rehearsal. I understand that during rehearsals I am to remain quiet until my part begins onstage and I will stay focused on the task at hand. I am not to leave the rehearsal space unless I speak with the Director/Asst. Director first.
- I agree to assist with the production of the show in any capacity (props, set, costumes, programs), and I agree to do all that I can to make rehearsals the best they can be.
- I agree to always be gracious when getting a note, even if I disagree. I will say “Thank you” after the director gives the note, or “May I speak about this later?” if I don’t understand or disagree. **I will never give notes to another member unless I am directing.**

- I understand this show requires collaboration and team work, and I agree to contribute my ideas and my energy at appropriate times and have a positive attitude, even on days when I have a million reasons to not be open-minded and willing to work.
- I understand that all rehearsals and shows are a school function; thus, all school policies will be strictly enforced as outlined in the Student Handbook. If I cause problems by disrupting the cast or the director during rehearsal, I understand that I may lose my role in the show.

4/AtTendaNcE ExPecTatioNs

- I understand I will be required to attend all classes/rehearsals during the production period (unless it is noted on my conflict calendar) and remain at rehearsals until the rehearsal is completed or I am excused.
- I understand that I may not be called for every rehearsal. *Some cast members (such as leads) may be required to participate in all rehearsals and performances when roles are not double-cast or technical support is needed.*
- All conflicts must be communicated in advance to the Studio Sharise staff. Your availability will affect how you are cast in the show.
- I understand even if conflicts are reported in advance, 2 absences from a scheduled rehearsal, including the rehearsals you have listed on your conflict calendar, may result in exclusion from portions of the show. This may include absences due to illness, and commitments to school, church and family. This is not offered as a punishment. However, with a production, each rehearsal must progress (regardless of your absence) to result in a great show.
- I understand that missing a performance is not permitted and may affect my standing in future productions.
- I understand if I must miss a rehearsal for any reason (other than stated on my conflict calendar), I will personally contact the director prior to the beginning of the rehearsal. If I miss a rehearsal and do not contact the director, I understand that my lack of consideration is enough for me to be dismissed from the show entirely.
- If I miss a scheduled rehearsal for any reason, it is my responsibility to learn the missed choreography, music and/or blocking within one week.
- I understand Production Weeks are the last 1-2 weeks prior to performances and **attendance is mandatory**, no exceptions will be made without the previous consent of the Director. Rehearsals may run long and late into the evening during tech week, so please be prepared for this. (See attendance requirements and schedule)
- If cast in a lead role, I understand I must be available for all performances in case of an emergency with alternate lead.

If you are concerned about the number of conflicts in your schedule (2 or more per production period), we encourage you to contact Studio Sharise before registering for show and we will review your conflict calendar with you. Individual rehearsal schedules (when applicable) will be given after casting and will be based on your role.

5/ "PerFoRMers HoMeWoRK" ExPecTatioNs

- In general, all material taught at a given rehearsal must be learned by the performer before the next rehearsal. Performers agree to meet the "off book", and/or choreography deadlines by being memorized. Performers are expected to be aware of these deadlines and make music/staging/choreography practice part of their regular homework routine. We will provide strategies and tools for doing this, but performers need to do the work – a little every day goes a very long way.
- Performers who fail to learn lines, choreography, staging and/or music by the given deadlines may have those parts reassigned.
- Performers will be expected to come to initial music rehearsals somewhat familiar with the music being rehearsed. Performers can work on music at home using our practice music made available inside your members portal.
- All Performers are expected to strive to find a balance between their in-school and out-of-school activities. Clear communication between the performer and their family, all teachers in all subjects, and the production staff can prevent or resolve most issues or problems that may arise.
- Performers and Parents are expected to regularly check email for important updates and information regarding the show.

6/ Other RequiReMents

ADVERTISING AND PROMOTIONAL RELEASE: *I hereby consent to the reproduction and/or use of photographs, video tapes and film or audio recordings of myself (or my child/charge) for advertising and promotional purposes by Studio Sharise Creative & Performing Arts Academy*

PRODUCTION/PERFORMER'S (PP) FEE *is due upon registration/audition The PP Fee helps cover the costs of production such as scripts and music licensing, royalty fees, theater rental, etc. Fee amount is based on magnitude and complexity of production. See Registration/Audition Application for details There are no refunds on PP fees.*

COSTUMES: You may be responsible for ordering, acquiring or purchasing costumes and shoes for production. You will be given costume guidelines and low cost is a main priority. *Expect a \$20-\$75 minimum. An additional \$15 cleaning cost may be charged for all performers renting costumes. Principals may have multiple costumes.* Due date for costume fee (if applicable) is listed on your *Rehearsal/Show Calendar Sheet. See Registration/Audition Information* for details. Undergarments and additional shoes, tights, or accessories are not included in your Costume Fee. *There are no refunds for costumes/shoes ordered through Studio Sharise.*

TICKETS: All shows are ticketed events and price depends on venue of show. *There are no refunds on tickets*

SPECIAL SHOWS: Studio Sharise likes to extend our performances by giving outreach shows, community performances, and performing at school programs. We encourage all performers to participate; however, these performances are not mandatory. It is important to notify your Director and Show Coordinators right away if you cannot participate.

REMOVAL FROM SHOW: If a student is demonstrating behaviors that are disruptive to the show, the class, rehearsal or director, a conference with parent (or student & parent) will be scheduled to address any and all issues that arise. If there is no improvement in behavior after conference, students will be removed from classes/roles or production. This policy applies to any performer found conducting themselves (online or otherwise) in a manner that is unbecoming as a Studio Sharise Performer. Students are expected to abide by the SS Code of Ethics.(See *School Handbook*)

PARENT PARTICIPATION: Depending on the magnitude of production, A 2-4 hour shift either to assist in Move-in or Strike (Move-out) at the performance venue may be required or you may choose to buyout of the obligation for \$100. A \$100 check will be collected at auditions/ registration and held (not cashed) as a deposit toward this responsibility. Please see Sign-up Sheet for details in your **Registration/Audition Application**

SS PARENTS ACT FOR YOUTH TEAM: Volunteers are an essential component of each Studio Sharise production. “SS Parents Act for Youth Team” is set up to create an open, welcoming and rewarding opportunity for parents to get involved and support the Studio Sharise youth programs and mission. We have many areas where our parents' talents and gifts can be put to wonderful use throughout the school year.

Parents whose child is involved in our productions, we request a minimum of 15 hours of volunteer time during the production period. Families of students receiving scholarship monies are required to volunteer 20 hours per semester.

See the office or your *Registration/Audition Application* to sign up for one or more areas you feel able to contribute. Parental involvement is a crucial part of the success of the students and performances/ projects here at Studio Sharise Creative & Performing Arts Academy.

Thank you!!

7/ GeNeRaL PoLiCieS

Notify staff regarding any special circumstances or medical requirements you might have. It is expected that students are able to meet the full requirements of the show unless it is noted on your **Registration/Audition Application**.

All cast rosters are for Studio Sharise purposes and specific production use only. Any other use is STRICTLY PROHIBITED.

Performers must participate in the full audition process (if applicable) which may include acting, dancing and singing. This is part of the learning experience and helps us to best place each student in the show. Every student who auditions, and can meet the requirements and policies stated in this handbook, will be cast in the show.

Though auditioning for shows can be a little frightening, it provides opportunities to gain confidence and important life skills. Skills that will serve students in their future - whether it's auditioning for future theatrical productions, or interviewing for part-time jobs, colleges and careers. Students do receive feedback on their audition to learn how they can improve. We believe this feedback is important for the growth and development of our students!

Thank you and we look forward to putting on a great show!